

CAREER OPPORTUNITY



SARATOGA COUNTY DEPARTMENT OF HUMAN RESOURCES

SARATOGA COUNTY ADMINISTRATOR

DIRECTOR OF FINANCE

SALARY: \$101,173 Plus Excellent Benefits

This position involves substantial responsibility for performing a variety of complex accounting and fiscal management functions in the County Administrator's Office. The incumbent oversees a variety of account keeping activities and helps develop and maintain accounting systems. The work is performed under the general supervision of the County Administrator with leeway allowed for exercise of independent judgment in planning and carrying out assigned tasks. Does related work as required.

MINIMUM QUALIFICATIONS: EITHER:

- A. Master of Business Administration or Master of Public Administration or higher; Certified Public Accountant (CPA); or Certified Public Finance Officer (CPFO) and three (3) years supervisory authority in a financial setting; OR
- B. Bachelor's Degree in accounting, finance or business management and six (6) years' experience in municipal accounting/auditing and three (3) years supervisory authority.

SUBMITT APPLICATION TO:

Margaret McNamara, Director of Human Resources
Saratoga County Human Resources Department
40 McMaster Street
Ballston Spa, New York 12020

APPLICATIONS ACCEPTED UNTIL: June 20, 2017

"An Equal Opportunity Employer with an Affirmative Action Program"

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